

**Lake Land College
Board of Trustees
District No. 517**



Special Meeting – Board Retreat
Foundation and Alumni Center
Room 101, Mattoon, IL
May 19, 2021

Minutes

Call to Order.

Chair Sullivan called the May 19, 2021, special meeting of the Lake Land College Board of Trustees to order at 1:00 p.m. in room 101 of the Foundation and Alumni Center, Mattoon.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Vice Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm, Chair; Mr. Mike Sullivan, Chair; Ms. Denise Walk; Mr. Tom Wright, Secretary and Ms. Katherine Greuel, Student Trustee.

Trustees Absent: None.

Others Present: Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Ms. Valerie Lynch, Interim Vice President for Student Services; Mr. Greg Nuxoll, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; and members of the staff, community and media.

Hearing of Citizens, Faculty, and Staff.

President Bullock said he had not received any written requests to address the Board. Chair Reynolds asked if there were any additional requests for public comment that were not previously submitted by email to Dr. Bullock. There were no public comments.

Non-action Items:

Discussion: Effective Board Governance.

Mr. Jim Reed, ICCTA Executive Director, facilitated discussions on effective board governance and the board's role versus administrative roles. Mr. Reed highlighted confidential feedback he

had received from the trustees via a “Board Member Self-Evaluation” survey tool prior to the Retreat. Trustees discussed areas of strengths and opportunities for board performance based on the survey feedback. Trustees also reviewed the publication from the Association of Community College Trustees – *Trusteeship in Community Colleges, A Guide for Effective Governance*. Trustees agreed to conduct an annual self-evaluation each May with ICCTA leadership facilitating the discussions. Mr. Reed said this aligns with HLC and ACCT guidance.

[The Board took a break from 2:05 p.m. to 2:41 p.m.]

Discussion: Diversity, Equity and Inclusion.

Mr. Reed facilitated discussions on implementing and reinforcing a college culture that values and promotes diversity, equity and inclusion (DEI). He highlighted a checklist and implementation guide for community college boards provided by ACCT and based upon the 2018 publication from the ACCT Diversity, Equity and Inclusion Committee - *Equity Action Agenda for Community College Governance*. Trustees reviewed some DEI data points by enrollment specific to Lake Land College. President Bullock and Ms. Jean Anne Grunloh, Senior Executive to the President, highlighted some administrative plans underway to add and routinely review with the Board college-level metrics within the strategic plan that support a multi-faceted DEI approach for student success. Trustees and the President’s Cabinet also discussed some possible action steps to consider in the near future to foster a DEI supportive culture including the potential adoption of a DEI Board Policy and/or adoption of a DEI statement to be prominently displayed on the College’s web page. Trustees reviewed and discussed the College’s current mission statement, vision and values from an equity lens. Following discussion, trustees agreed the current mission statement is broad in scope and appropriately encompasses many DEI components.

Ms. Kim Hunter, Coordinator of International Studies Program and Chair of the College’s Inclusion and Diversity Education Committee, highlighted the College’s “Safe Zone” training program sponsored by the Inclusion and Diversity Education Committee (formerly a Task Force). She also led Trustees through a “Harvard Implicit Biases” activity. Ms. Hunter also shared a DEI statement adopted by the College’s Inclusion and Diversity Education Committee in 2014.

Adjournment.

Trustee Storm moved and Trustee Walk seconded to adjourn the special meeting of the Lake Land College Board of Trustees at 4:08 p.m.
Motion carried with unanimous voice vote approval.

Approved by:

/s/Mike Sullivan
Board Chair

/s/Tom Wright
Board Secretary